

City of Reedsburg

Finance Committee Minutes

August 8, 2016

Present: Brandt Werner, Phil Peterson, Jim Heuer, Louis Miller.
Absent: Mayor Estes, Don Hull
Others: Stephen Compton, Alderperson Jason Schulte, Steve Zibell, Brian Duvalle, Press.

Phil Peterson called the meeting to order at 6:00pm.

**Moved by Miller and seconded by Miller to approve Finance minutes from July 11, 2016.
Motion carried 4-0.**

I.1.a July Bills. The Finance Committee reviewed the bills listed in the detail printout of the bills.
Motion to pay the bills by Miller, second by Heuer. Motioned carried 4-0

I.1.b Finance Committee discussed the claim presented by Garrett Strait and the recommendation by the CVMIC adjuster to pay \$2,367.30, upon receipt of a waiver. (Original Claim Amount \$4,071.11).

Motion to pay the claim by Werner, second by Miller. Motioned carried 4-0.

I.2. Webb Fund Policy.

Agenda section a.i. Policy #7 and #13: Interim City Administrator Compton presented the Webb Fund Policy for discussion to clarify section #7-Quarterly Applications and section #13-Calendar Year application for a specific project. Also there was a discussion to develop language for applicants receiving funding to meet with the City-Clerk Treasurer to review invoices prior to payment of funds.

Agenda section a.ii. Plaques for location receiving Webb funding: A discussion was presented that the City prepare the plaque and manage the installation. Agencies/Individuals receiving Webb funding would purchase plaques from the Park and Recreation Department.

Agenda section a.iii. Adding a Webb Funding reapplication period.

Interim City Administrator Compton will bring back to the new Finance Committee Webb Policy language to address items discussed. No action was taken on the policy suggestions.

I.3 Finance Committee received a presentation from Interim City Administrator Compton on an agreement with Revenue and Costs Specialists to install software, conduct provide training and consult with City Staff on the development of a Cost Allocation Plan for the City.

**Motion by Werner, second by Miller to recommend the CAP agreement to City Council.
Motioned carried 4-0.**

I.4 Finance Committee was presented the FY 2016 Mid-Year budget and adjustment resolution 4253-16 presented by Interim City Administrator Compton.

Motion by Heuer, second by Werner to receive the report and recommend Resolution 4253-16 to the City Council (Less the \$15,000 transfer to Council Chamber Project). Motioned carried 4-0.

I.5 Finance Committee was presented a staff report from Public Works Director Zibell on the Copier Agreement status. No Action – receive and file report.

Public Comment - Non-Agenda Item: Finance Committee agreed to hear from Chief Becker on the meeting in the community with the “Boys and Girls Club” and the future need for funding.

II. Adjourn:

Moved by Heuer, second by Werner to adjourn. Motion carried 4-0. Meeting adjourned at 7:00 pm.

Respectfully submitted,

Stephen P. Compton
Interim City Administrator